

Agenda

FREMONT SENIOR CITIZENS COMMISSION

REGULAR MEETING

Friday, November 20, 2015

9:30 – 11:00 am

Fremont Senior Center – Wing A

40086 Paseo Padre Parkway

Fremont CA 94538

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 2 working days in advance of the meeting by contacting the Human Services Department at (510) 574-2050.

For information on current agenda items please contact the Human Services Department at (510) 574-2050.

1. CALL TO ORDER

2. ROLL CALL

3. SALUTE TO THE FLAG

4. APPROVAL OF MINUTES of the Regular Meeting of October 16, 2015

5. ORAL COMMUNICATIONS

5.1 – Farewell to Linda Olla, Senior Center Manager –

Denise Churchill, Chair

6. WRITTEN COMMUNICATIONS

- Updated Action Areas – November 2015
- Senior Citizens Commission Roster
- Senior Citizens Commission Contact (Confidential)

7. OLD BUSINESS

8. NEW BUSINESS

8.1 Introduction of new Commissioner Linda Wasserman

BACKGROUND: Commissioner Wasserman has been an active member of the Fremont community for many years. She brings a wealth of knowledge and expertise to the Senior Commission, and will be an invaluable asset to our group.

RECOMMENDATION: That the commissioners have the opportunity meet Commissioner Wasserman and hear about some of her background and what brought her to the commission. Also, that the commissioners and staff have the opportunity to introduce themselves to Commissioner Wasserman.

8.2 FY 2016-2019 Social Services Grant Process – Leticia Leyva

BACKGROUND: The City of Fremont funds a variety of local non-profit agencies through Social Service grants funded by the General Fund, Community Development Block Grant (CDBG) fund and Paratransit (Measure B) fund. This funding supports Fremont's social service safety net for low and moderate income individuals and families.

One of the Senior Citizen Commission's primary functions is to review and recommend funding of senior services grant proposals to the City Council. For FY 2015/16, the final year in the current three-year funding cycle, the Commission recommended a total of \$141,941, including \$70,004 for three agencies selected through an RFP process and \$71,937 for Life Eldercare's Meals on Wheels program, which was granted a sole source contract.

FY 2016/17 SENIOR SERVICE GRANT BUDGET: For FY 2016/17, staff is anticipating a total of \$144,225 in funding for Senior Services grants. This slight increase in funding assumes:

- a +3% cost of living adjustment (COLA) in General Funds,
- a -5% reduction in CDBG Public Service funds, and
- \$72,705 in Paratransit funds.

Staff is recommending the City continue the current sole source status for Life ElderCare's Meals on Wheels Program in the amount of \$72,705, which is equal to the available Paratransit funds. This would leave approximately \$71,520 to distribute to other agencies through an RFP process.

Life ElderCare Meals on Wheels Program (MOW):

For many years, the LIFE ElderCare's MOW program has been funded by a mixture of Paratransit (Measure B), CDBG and/ or general funds. To alleviate the administrative burden on commissioners, City staff, and LIFE ElderCare, City staff recommends the MOW program contract be sole sourced and be considered for funding separately from the Social Service Grant RFP process. The total amount available for MOW in FY 2016-17 is \$72,705 in Paratransit funds. Staff's rationale is as follows:

- LIFE ElderCare is the sole provider of the MOW services in the Fremont area.
- The MOW program is the only program that is eligible to receive Paratransit funding for these services. Therefore, funding LIFE ElderCare separately will not affect the amount of Social Service Grant funding available in the upcoming proposal process.
- This recommendation would reduce review time for both staff and Commissioners; as well as reduce LIFE ElderCare staff time spent preparing the proposal.
- Life ElderCare has received outstanding mid-year reviews

Staff is proposing the following funding guidelines for the remaining \$71,520:

- The minimum grant amount should be \$10,000. Providing grants which are less than \$10,000 are not cost effective, considering the amount of administrative and review time needed for each grant.
- Agencies must prioritize their most urgent need and apply for either the Human Services Grant or a Senior Services Grant.

Draft Request for Proposal (RFP) and Rating Criteria: This will be the second time the City will be using ZoomGrants, an online grant submission / management program, for the Social Service grants RFP process. Staff is presenting Commissioners with the draft RFP Impact Categories, RFP Summary, Questions and Proposal Scoring Criteria. The rating criteria will be used by Commissioners to rank the applications.

PROPOSED FUNDING PROCESS TIMELINE: In order to accommodate applicant interviews, staff is requesting the Commission schedule additional meeting date in March 2016. A proposed Social Service Funding Timeline is enclosed.

Enclosures:

- Draft SSG Impact Categories
- Draft FY 16-19 SSG RFP Summary
- ZoomGrants FY 13-16 SSG RFP
- Draft SSG Scoring Criteria for Commissioners
- SCC Social Service Funding Timeline

RECOMMENDATION:

1. Approve the use of sole source procurement process in selecting LIFE ElderCare as the MOW provider in the Fremont area.
2. Approve the RFP and funding criteria rating form as presented by staff.
3. Approve the funding process timeline as presented by staff.

8.3 Date Change for February 2016 meeting – Commissioner Hobbs

BACKGROUND: The Senior Citizens Commission Meeting is held the 3rd Friday of the month during January, February, March, April, May, June, September, October and November. The 3rd Friday of February is also the date that the Senior Center holds its annual Crabfeed.

RECOMMENDATION: That the date for the February meeting be moved from the scheduled date of February 19, 2016 to the following Friday, February 26, 2016. Moving this meeting will change it from a Regular Meeting to a Special Meeting.

9. COMMISSION REPORTS

9.1 Area on Aging – Commissioner Desai

9.2 Health Issues – Commissioner Helton

9.3 Marketing/Outreach – Commissioners Churchill, Desai, Miller &
Vaiyda

9.4 Senior Legislation – Commissioners Desai, Miller & Narasimhan

9.5 Tri-City Elder Coalition – Commissioner Desai

10. COMMISSION REFERRALS

11. STAFF REPORTS

11.1 Aging and Family Services – Karen Grimsich, Administrator AFS

11.2 Senior Center – Linda Olla, Senior Center Manager

Adjournment